

ELECTION COMMISSION OF INDIA

NirvachanSadan, Ashoka Road, New Delhi – 110 001

No. 491/ECI/LET/FUNC/SVEEP-II/EGS/2017

Dated : 30th October, 2017

To,

The Chief Electoral Officers
Himachal Pradesh and Gujarat

Subject:- Election Reporting Format related to General Election to Legislative Assembly, 2017- regarding

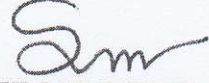
Sir/Madam,

Please refer to Commission's letter of even no. dated 10th July, 2017, where an Election Reporting Format was sent. In this regard, you are requested that the first report is due on **19th October, 2017 (Himachal Pradesh) and 01st Nov, 2017 (Gujarat)** may immediately be uploaded on PGRS portal. Besides, the Commission has also directed for the following special interventions in preparation for the forthcoming Assembly Election in both the States, and the same is reflected in reporting format as well :-

- i. Distribution of SankalpPatra to the family through the school students and collection thereof after the signature of the parents. The number of SankalpPatras issued and nos. collected back after signature has to be recorded and submitted to ECI.
- ii. Immediately after the announcement of schedule of election, letters may be written by CEO at State level and by DEOs at the District level to all major trade / industries associations to declare holiday on the poll day in all trade centres / shops / factories / industries and other establishments to enable people to cast their vote.
- iii. Letter / appeal from CEO/DEO for general public may be issued in local newspapers, radio/electronic channels inviting people to vote.
- iv. Timely distribution of Voter Slips alongwith guides for General Voters may be ensured; Poll day reminders and their frequency may be planned in advance.
- v. Wide publicity may be ensured for the a) Date and time of poll day b) Alternate documents to be used in place of EPIC for voting c) Checking of name in Voter List d) Schedule of distribution of Voter Slips; also that without Voter Slips too, one can vote if the name appears in Voter List e) Facilitations extended at Polling Station besides special facilities for PwDs) Locating PS on google map / NVSP Portal.

2. The inputs in the required format may be uploaded on fortnight basis as per dates specified on PGRS portal.

Yours faithfully,



(SUJEET KUMAR MISHRA)
UNDER SECRETARY